



DANIEL HAND HIGH SCHOOL INTERACT CLUB BYLAWS

[Revised by the RI Board of Directors, Decision 40, September 2020]

Bylaws of the Interact Club of Daniel Hand High School, in Madison CT.

Adopted by the Interact Club of Daniel Hand High School, in Madison CT.

Approved by the Rotary Club of Madison, Connecticut
on 12/21/2023.

Article 1 – Definitions

1. Board: The club’s board of directors
2. Director: A member of the club’s board of directors
3. Member: A member of the club
4. Quorum: The minimum number of participants who must be present when a vote is taken: majority of the club’s members for club decisions and a majority of the directors for club board decisions
5. RI: Rotary International
6. Sponsor: A Rotary or Rotaract club that sponsors an Interact club. An Interact club must have at least one Rotary club sponsor.
7. Year: The 12-month period that begins on 1 July

Your club may choose how it defines a quorum for voting purposes.

Article 2 – Chairpersons and Terms of Office

1. The board shall consist of a President, Vice President, Secretary, Treasurer, and appointed members at large.
2. The board will contain 3-5 members at large. Quorum will consist of half of the board members plus one.

3. In the executive board, members will lead initiatives. These leaders, our chairpersons, will head these committees. Leading a committee is not limited to the named officers or the members at large. Due to the possible size of the club, the board will not limit the number of chairpersons.
 4. The following will constitute our standing committees, with the president and board having the authority to designate new ad hoc committees.
 5. The election of officers will occur at the conclusion of the academic year. Votes shall be tallied through an online voting system, such as google Forms. All nominees should provide a statement of intent. An elected officer must attain a plurality of votes.
-

Article 3 — Duties of Officers

1. The president presides at all regular and special meetings of the club and the board of directors. The president, with the approval of the board, appoints all standing and special committees and fills vacancies in the board of directors by appointment until the next regular election of the club. The president is an ex officio member of all committees. The president maintains regular communication with the sponsor club(s).
2. The vice president succeeds the office of president in the event of the removal of the latter for whatever cause, and, in the absence of the president, presides at all meetings of the club and of the board.
3. The secretary maintains all club records, and records minutes of all meetings of the club and of the board.
4. The treasurer oversees all funds and provides an annual accounting of them. The treasurer shall make all disbursements under procedures determined by the board of directors. The treasurer shall make all records available for inspection by any club member or sponsor club(s) upon request.
5. The board of directors shall be the governing body of the club, as provided in the constitution. In the absence of the president or vice president, the board of directors may select an officer or director to preside at the meetings of the club. It shall make an annual report to the club to apprise all members of the club's operations. It shall hold regularly scheduled meetings, which shall be open to the attendance of any club

member in good standing. Members attending such meetings, however, shall not address the meeting except with the permission of the board.

Article 4 – Committees

The president, with the approval of the board of directors, may appoint the following standing committees, additional committees, or special committees as necessary or convenient for the administration of the club, citing their duties at the time of appointment:

1. *International Understanding.* This committee shall identify opportunities to enhance international understanding among the members and in the school and community in order to plan and implement at least one major activity annually designed to enhance international understanding, involving all or most of the club membership.
2. *Service.* This committee shall plan and implement at least one major service project annually designed to directly benefit the local or school community, involving all or most of the club membership.
3. *Finance.* This committee shall devise ways to finance any and all club activities requiring funds, in cooperation with the appropriate committee.
4. *Club.* This committee shall be responsible for tracking attendance, developing membership, promoting activities and other matters as appropriate.
5. *Publicity:* This committee will focus on social media and advertising within the school.
6. *Membership:* This committee will keep records and details of members and the hours of Volunteerism.
7. *Volunteerism / Outreach:* This committee will focus on contacting internal and external organizations seeking volunteer opportunities.

Article 5 – Meetings

1. An annual meeting of this club, the board of directors, and sponsor club(s) is held no later than October 15th each year for the purpose of discussing plans and objectives

for the year and/or upcoming year, and reaffirming the responsibilities and commitment of the sponsorship relationship.

2. This club meets as follows: Reasonable notice of any change or cancellation of the regular meeting will be given to all club members.
3. The board meets as follows: The organizing committee, made up of the voting members and chairpersons, will meet biweekly on Thursdays with the school advisor. Special meetings of the board are called with reasonable notice by the president or upon the request of two board members.
4. One or more members of the sponsor club should attend at least one meeting per trimester. Notice of meetings should be provided to the sponsor club at each school year.
5. A majority of the members in good standing shall constitute a quorum at any regular or special meeting of the club. Any four members of the board, one of whom must be the president or vice president, shall constitute a quorum at any meeting of the board.

Article 6 — Fees and Dues

1. There will be no dues set for membership of Interact.

Article 7 – Admitting Members

1. To be eligible for membership, a student must attend at least 2 volunteer opportunities over the course of one academic year. Membership in subsequent years is contingent on completing the same number of opportunities.

Additional qualifications or procedures for admitting new members may also be included here. A process to address objections raised by current members may also be included here.

Article 8 – Amendments

1. These bylaws may be amended by majority vote of the members in good standing at any regular or special meeting of the club at which a quorum is present, provided notice of intention to call such a vote is given at least fourteen days earlier at a meeting of the club at which a quorum is present, and provided such amendment is approved by the sponsor club(s).
2. Changes to these bylaws must be consistent with the Standard Interact Club Constitution and the Rotary Code of Policies.

[END]